

# **AKSARAY UNIVERSITY GUIDELINES FOR PROMOTION AND APPOINTMENT TO FACULTY POSITIONS**

## **CHAPTER ONE**

### **Purpose, Scope, and Basis**

#### **Purpose**

**Article 1** – (1) The purpose of these guidelines is to determine the minimum requirements and procedures for applications and evaluations for promotions and appointments to faculty positions at Aksaray University.

#### **Scope**

**Article 2** – (1) These guidelines regulate the principles to be applied for promotions and appointments to the positions of assistant professor, associate professor, and professor at the University, as well as the reappointments of assistant professors.

#### **Basis**

**Article 3** – (1) These guidelines have been prepared based on Articles 23, 24, and 26 of the Higher Education Law No. 2547 and the regulations on the promotion and appointment to faculty positions.

## **CHAPTER TWO**

### **General Principles and Application Principles**

#### **General Principles**

**Article 4** – (1) These guidelines are executed within the framework of the following principles:

- (a) The announcement of faculty positions needed in university units is made by the Rectorate in accordance with the relevant Law and Regulation provisions.
- (b) In programs where education and training are conducted in a foreign language, both the provisions of these guidelines and the provisions of the Regulation on Foreign Language Education and Training at Higher Education Institutions are applied together.
- (c) Meeting the minimum requirements specified in these guidelines does not alone constitute a basis for evaluation, nor does it mean that the candidates will be promoted and appointed to the relevant positions.
- (d) Publications and activities included in the application file must be organized, labeled, and submitted according to the document showing the Interuniversity Board (ÜAK) Associate Professorship Application Requirements.

## **Application Principles**

**Article 5 – (1)** These guidelines are executed within the framework of the following application principles:

(a) Candidates applying for faculty positions announced by the Rectorate must meet the requirements specified in the relevant Law and Regulation, as well as any special conditions specified in the announcement.

(b) Whether the candidates meet the requirements specified in subparagraph (a) of Article 5 of these guidelines is examined quantitatively by the Academic Application Preliminary Evaluation Commission, consisting of three faculty members appointed by the Dean/Director for assistant professorship positions and five professors, one of whom is a vice-rector, appointed by the Rector for associate professor and professor positions. The commission submits its report to the relevant unit within seven days at the latest. If necessary, more than one commission can be established. The term of office of commission members is three years. Members whose term has expired can be reappointed in the same manner. Commission members who do not fulfill their duties, powers, and responsibilities can be dismissed in the same manner.

(c) Applications of candidates whose conditions are deemed insufficient by the commission are considered invalid, and their files are returned.

(d) The files of candidates applying for faculty positions are sent to jury members formed based on relevant Law and Regulation articles to evaluate their scientific status quantitatively and qualitatively and to prepare their personal reports.

(e) Assistant professors requesting reappointment must submit their publication and activity files prepared according to the conditions for promotion and appointment to assistant professorships effective on their last appointment date, excluding foreign language requirements, to the Department Chair two months in advance. The Department Chair forwards the file to the relevant Dean's Office/Directorate, which then forwards it to the unit's Academic Application Preliminary Evaluation Commission. The commission examines the application quantitatively and reports the result to the Dean's Office/Directorate. The Dean/Director submits the Unit Management Board Decision along with their opinion to the Rectorate.

## **CHAPTER THREE**

### **Conditions for Promotion and Appointment**

#### **Conditions for Promotion and Appointment to Professor Positions**

**Article 6 – (1)** Without prejudice to the relevant Law and Regulation provisions, for promotion and appointment to professor positions, candidates must have fulfilled the minimum scientific publication requirements for the Interuniversity Board (ÜAK) Associate Professorship Exam, excluding the conditions for publications derived from postgraduate theses and foreign language requirements, again after obtaining the Associate Professor title.

#### **Conditions for Appointment to Associate Professor Positions**

**Article 7 – (1)** To be appointed to associate professor positions, candidates must have obtained the Associate Professor title in accordance with Article 24 of the Higher Education Law or have their associate professor title obtained abroad recognized as valid in Turkey by the Interuniversity Board (ÜAK) according to Article 27 of the relevant Law.

### **Conditions for Appointment to Assistant Professor Positions**

**Article 8 – (1)** Without prejudice to the relevant Law and Regulation provisions, the conditions for appointment to assistant professor positions are as follows:

(a) Having completed a doctorate or proficiency in art or specialist training in medicine, dentistry, pharmacy, or veterinary medicine.

(b) Having obtained at least 55 points in the Higher Education Institutions Foreign Language Exam (YÖKDİL) or the Foreign Language Exam (YDS) or an equivalent score from an exam accepted by the Measurement, Selection, and Placement Center (ÖSYM) and shown in the Foreign Language Equivalency Table. If the positions applied for are related to a specific foreign language, candidates must have obtained an equivalent score in another foreign language.

(c) Having met at least 50% of the conditions for the relevant Basic Science Area specified in the Interuniversity Board (ÜAK) Associate Professorship Application Requirements effective on the date of the official announcement of the position, excluding mandatory and maximum limit conditions, except for "Postgraduate Thesis Supervision" and "Educational Activities." If the number resulting from the calculation of 50% of the mandatory and maximum limit conditions is fractional, fractions of 5 and above are rounded up.

(d) In accordance with Article 33 of Law No. 2547, research assistants appointed within the scope of subparagraph (d) of the first paragraph of Article 50, the percentage of whom does not exceed 20%, are determined by the university management board based on the justified proposals of the unit management boards for the areas needed. The same conditions specified in this article also apply to those to be appointed in this context.

### **Conditions for Reappointment to Assistant Professor Positions**

**Article 9 – (1)** Without prejudice to the relevant Law and Regulation provisions, the conditions for reappointment to assistant professor positions after obtaining the assistant professor title must be met again, excluding foreign language requirements.

## **CHAPTER FOUR**

### **Miscellaneous and Final Provisions**

#### **Situations Not Covered by the Guidelines**

**Article 10 – (1)** In situations not covered by these guidelines, the relevant legislative provisions and, in the absence of provisions in the relevant legislation, the decisions of the Academic Application Preliminary Evaluation Commission are applicable.

## **Guideline Repeal**

**Article 11** – (1) With the approval of these guidelines by the Higher Education General Assembly, the Aksaray University Guidelines for Promotion and Appointment to Faculty Positions approved on 29.11.2018 are repealed.

### **Enforcement**

**Article 12** – (1) These guidelines enter into force as of the approval date by the Higher Education General Assembly.

### **Execution**

**Article 13** – (1) The provisions of these guidelines are executed by the Rector of Aksaray University.

<b>DATE OF APPROVAL</b>	<b>APPROVAL NUMBER</b>
04.03.2020	04.03.2020(Higher Education General Assembly)

<b>REPEALED GUIDELİN</b>	
<b>DATE OF APPROVAL</b>	<b>APPROVAL NUMBER</b>
29.11.2018	29.11.2018 (Higher Education General Assembly)